

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

“In the Name of Allah, The Most Gracious & The Most Merciful



ANSAR WOMEN'S COLLEGE PERUMPILAVU

(Affiliated to University of Calicut)

Accredited by NAAC with A grade (CGPA:3.20)

AICTE Approved

ISO 9001:2015 Certified

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HAND BOOK & CALENDAR 2025-2026

“Oh! My Lord, increase me in Knowledge”

ANSAR WOMEN'S COLLEGE

A centre for Academic excellence & Moral values

Ansar Women's College is a self-financing Post Graduate College affiliated to the University of Calicut, which is run by Ansari Charitable Trust, Perumpilavu. The Trust was founded in 1979 and run by a group of eminent and scholarly personalities who formulates and executes different creative plans and programmes for achieving its noblest aims like propagation of education and moral values, progress and upliftment of minorities and other social services through a number of its prestigious institutions like Ansar English School, National Institute of Open Schooling, Ansar Care, School of Nursing, Special School, Institute of Psychiatry, Madrassathul Qur'an, Ansar College Punnayurkulam, Ansar College Edappal, Ansar School Veliyankode, Ansar Training College for Women, Ansar Hospital embraced with a Rehabilitation centre, Heavens- Qur'anic preschool etc.

Sprawling over a vast beautiful campus, Ansar Women's College boasts a rich cultural heritage. Ansar Women's College has earned its strong academic reputation since its founding in 2002. This institution has been educating, nurturing, competent and morally upright young women for the past Twenty Three years. College offers 16 UG and 7 PG programmes.

The college also offers skill-oriented add on courses which enable the students to face the highly competitive job market with self confidence.

In an atmosphere of love and respect, AWC aims to foster a wonderful learning experience, which will produce courageous, loyal, responsible and self respecting individuals who will become the best citizen of the country. We celebrate the academic year 2025-2026 as the "Innovation Year."

Location

AWC is situated in Thrissur district on the Calicut-Thrissur state highway about 6 kms from Kunnamkulam. It is accessible by both road and rail. The railway station at Guruvayur has a distance of 14 kms and Pattambi is of 18 kms while Thrissur railway station is 30 kms south and Kuttipuram is 25 kms north of the college.

ANSARI CHARITABLE TRUST

The Ansari Charitable Trust (ACT) was formed in 1979 to provide compassionate and dedicated service to the society in the areas of education, healthcare and social welfare, paying special attention to orphans, destitute, and women. It upholds and disseminates the divine message of compassion, righteousness and equality of human beings. The trust members have active hands on approach in applying technology, modern methodology and techniques, taking the community and the country forward.

Chairman	: Jb. K.K. Mammunni Moulavi
Acting Chairman	: Jb. V.T. Abdullah Koya Thangal
Vice Chairman	: Jb. K.V. Mohamed
Secretary	: Jb. E.A. Kunjahammed
Asst. Secretary	: Jb. Shaju Mohammedunni.K.M

College Manager &	
Correspondent	: Jb. Shaju Muhammedunni. K.M
CEO	: Jb. K.V. Mohamed
Director - Higher Educations	: Jb. Shaju Muhammedunni. K.M
Chief Finance Officer (CFO)	: Mr. Haseeb

OUR VISION & MISSION.....

VISION

Every graduating student is empowered with highest spiritual and intellectual competencies, to be able to lead the institution of a moral upright welfare world

MISSION

To facilitate every student to grow into an integral personality having the traits of **Character, Scholarship, Leadership and Citizenship**

CHARACTER

Durable moral qualities such as integrity, courage, fortitude, honesty, loyalty and trust worthiness which reflect in one's personality, behaviour and actions.

SCHOLARSHIP

Profound learning, observing, discovering and applying knowledge to enable one to exercise the responsibility as a voice of reason and conscience in the society

LEADERSHIP

The power to choose the right direction towards fulfillment in life, to lead the self and to powerfully influence, inspire and lead the rest.

CITIZENSHIP

To be considerate of others and to contribute positively for the well being of the society-locally, nationally and globally.

FOCUS STATEMENT 2025-2026

“Spark the Change -
Shape the Future”

CORE VALUES

A

ACADEMICS FOR EXCELLENCE

N

NURTURE NATIONAL INTEGRITY

S

SERVICE TO WOMEN AND MARGINALIZED

A

AGILITY TO CHANGE SOCIETY

R

RIGHTEOUSNESS

IMPORTANT PHONE NUMBERS

College Office : 04885 284912

College Hostel : 04885 282077

UNIVERSITY OF CALICUT

Ph:0494 2401144 to 52,2401665 to 72

Vice chancellor.....0494-2407102

Pro- Vice chancellor.....0494-2407103

Registrar.....0494-2407104

Controller of examination0494-2407200

Finance Officer0494-2407123

Dean of Student Welfare0494-2407353

B.Com.....0494 2407210

B.A.....0494-2407223

B.SC.....0494-2407214

P.G.....0494-2407206

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PERSONAL MEMORANDA

Affix
Photo
(To be attested
by the principal)

Name.....

Programme.....

Admission No.....Semester.....Year.....

Register No.....Roll No.....

Date of Birth.....Age.....

Religion.....Caste.....

Blood group.....Height.....cm.Weight.....Kg

Aadhar card no.....

E-mail ID.....

Father's name.....

Mother's name.....

Spouse name.....

Occupation of Father/Mother.....

Permanent Address.....

.....

.....

Parent's Mobile Numbers (1).....

(2).....

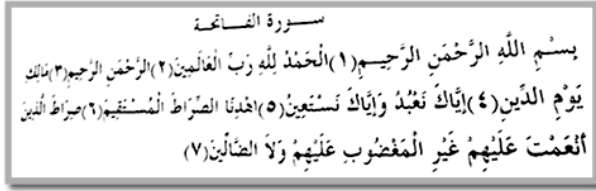
Student's Mobile Number:.....

Day scholar Hostel inmate

Mode of transport.....

School/College bus no.....

Marital status: Single/Married..... No. of children.....



PRAYER

In the Name of Allah, The Most Gracious, The Most Merciful

Praise be to Allah,

The Cherisher and Sustainer of the Worlds;

Most Gracious, Most Merciful;

Master of the Day of Judgement.

Thee do we worship,

And Thine aid we seek.

Show us the straight path,

The path of those on whom

Thou hast bestowed Thy Grace,

Those whose (portion) Is not wrath,

And who go not astray.

(Aameen)

പ്രാർത്ഥന

കാരുണ്യ സിന്ധുവാമല്ലാഹുവിൻ തിരു -
 നാമത്തിലോതുന്നു ദിവ്യമാം സൂക്തികൾ
 ലോകങ്ങളൊക്കെയും കാത്തുരക്ഷിച്ചിടും
 ലോകൈകനാമനെ വാഴ്ത്തുന്നു സർവ്വരും
 കാരുണ്യ മേറുന്ന രക്ഷകാ, നിൻകൃപാ -
 പുരം നിരന്തരം വർഷിക്ക ഞങ്ങളിൽ
 തീർപ്പുകൾ നൽകുന്ന വാസരേ ഞങ്ങളെ
 കാരുണ്യമോടു നീ കാത്തുകൊള്ളേണമേ!
 ധ്യാനത്തിലാമജ്ജമാകും മനസ്സുമായ്
 കാലം കഴിക്കുന്നു സർവ്വമാ ഞങ്ങളും
 നിന്നോടുമാത്രം നിവേദനം ചെയ്തിടും,
 വ്യാജ ദൈവങ്ങളെ തേടില്ലൊരിക്കലും.
 നേരായ മാർഗം തെളിക്കണേരക്ഷകാ,
 പാരാതെ നിത്യം നയിക്കുമാറാകണേ.
 സത്തുകൾ പോയൊരു മാർഗേണ ദൈവമേ
 ലക്ഷ്യത്തിലെത്താൻ തുണയ്ക്കുമാറാകണേ.
 നിൻ കോപവഹനിയിൽ വീണോരു മർത്യന്റെ
 പിമ്പേ അയയ്ക്കൊലാ രക്ഷകാ, ഞങ്ങളെ

PLEDGE

India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give my parents, teachers and all elders respect and treat everyone with courtesy. To my country and my people, I pledge my devotion. In their well-being and prosperity alone lies my happiness.

NATIONAL ANTHEM

Jana-Gana-Mana-Adhinayaka, Jaya He
 Bharata-Bhagya-Vidhata
 Punjab-Sindhu-Gujaratha-Maratha
 Dravida-Utkala-Banga
 Vindhya-Himachala-Yamuna-
 Ganga Uchchhala-Jaladhi Taranga
 Tava Subha Name Jage
 Thava Subha Ashisha Mage
 Gahe Tava Jaya Gadha
 Jana-Gana-Mangala Dayaka, Jaya He
 Bharata-Bhagya-Vidhata,
 Jaya He, Jaya He, Jaya He,
 Jaya Jaya Jaya, Jaya He

TEACHERS RESPONSIBILITY (2025-2026) SHEET

Sl No	Name	Qualification	Role	Mobile No
DEPARTMENT OF COMMERCE & MANAGEMENT STUDIES				
1	Suparna K	MBA, M.Com, NET-Commerce.PhD Pursuing	HOD, Ansar Sarangi	8547675798
2	Sajina PM	MBA, M.Com, B.Ed-Commerce, NET in Management & Commerce, SET	IQAC Executive, Internal Complaint Committee	9946370442
3	Suniya Ibrahimkutty	MBA, M.Com, NET-Commerce.PhD Pursuing	NAAC Coordinator	9746722949
4	Soumya VM	M.Com, NET-Commerce.	PTA, Attribute 5	9744658183
5	Revathi M	M.Com, NET-Commerce.	Nodal Internal Marks, Internal Examination Cell & Returning Officer	9946672635
6	Suchithra TC	M.Com, B.Ed Commerce, NET-Commerce.	IQAC Executive, Remedial Coaching	9633845051
7	Rajeetha MVU	M.Com, NET-Commerce, B.Ed, SET	NCC	9745729296
8	Sabitha TU	M.Com, B.Ed Commerce, M.Ed Commerce.	WELLNESS CLUB	9847450113
9	Shini PC	MBA, M.Com	EXTENSION CELL	9746446621
10	Vigitha CV	M.Com, NET	E.D CLUB	7559943599
11	Amritha PA	M.Com, NET	Indian Knowledge System, Student Grievance Cell	7593985024
12	Ramsy C	MBA, M.Com, NET-Commerce	Nodal NIRF & KIRF	9048662256
13	Nafeesathul Misriya K M	M.Com,NET	NET Coaching, ECG Co-ordinator, Placement Officer	9633327020
14	Kokila Devi V	M.Com,NET	Minority & OBC Cell, SC/ST Cell	9048543754
15	Shajila K A	M.Com,NET	IPR CELL, Coordinator Clubs & Cells	8606131333
16	Sneha K V	M.Com,NET	Women's Cell	6238595665
17	Dr. Gopika M.S. Nair	M.Com,NET, PhD	Research Promotion Cell-Coordinator	9809829638
18	Parvathy K	M.Com, NET	Anti-Ragging Cell	9633079292

19	Fijila V A	MBA, PhD Pursuing	AWC Publications and Journals Publications	7902202816
20	Dr. Dhanya K M	M.Com, B.Ed, PhD, SET, NET+JRF	Research Promotion Cell-Assst. Coordinator, ECG	9995763843

DEPARTMENT OF ENGLISH

21	Manjukrishna V R	M.A ENGLISH LANGUAGE & LITERATURE, HDC	HoD	9539566175
22	Juby Joy C	M.A ENGLISH LANGUAGE & LITERATURE, M.A. LINGUISTICS, B.Ed ENGLISH, PhD Pursuing.	IQAC Coordinator	9562090346
23	Sheena C P	M.A ENGLISH LANGUAGE & LITERATURE, MA PSYCHOLOGY, B.Ed ENGLISH, M.Ed ENGLISH, PGDJMC, SET, M.Ed, PhD Pursuing	Aesthetic Club	9496838368
24	Sameera Muhammed Hydros	M.A ENGLISH LANGUAGE & LITERATURE, M.Sc. PSYCHOLOGY, B.Ed ENGLISH, SET	Attribute 8	9645778442
25	Aneesha K A	M.A ENGLISH LANGUAGE & LITERATURE, B.Ed, SET	Asst. NSS Program Officer	9633652404
26	Greeshma M S	M.A ENGLISH LANGUAGE & LITERATURE, B.Ed ENGLISH, NET, SET, K-TET	Maternity Leave	7025350661
27	Faseela Rafeeq	M.A ENGLISH LANGUAGE & LITERATURE, NET, D.Pharm, PhD Pursuing	Attribute 1	8943591107
28	V R Manoj	M.A ENGLISH LANGUAGE & LITERATURE, NET-ENGLISH	Walk With Scholar	8157004899
29	Ashitha M	M.A ENGLISH LANGUAGE & LITERATURE, B.Ed ENGLISH, NET-ENGLISH, K-TET, C-TET, SET	NSS Program Officer	9048563660
30	Leena CB	M.A ENGLISH LANGUAGE & LITERATURE, NET-ENGLISH, B.Ed, SET, K-TET	Tourism Club	9605777243
31	Basneen Hudha	M.A ENGLISH LANGUAGE & LITERATURE, NET-ENGLISH	Soft Skill Development	9207881662
32	Akshara K	M.A ENGLISH, UGC NET	ECG, Career Guidance Incharge	9400466094
33	Afra N A	MA, B.Ed, NET	Nodal Audit Courses & ASAP	9048563660
34	Ayswarya K H	MA, B.Ed, NET, K-TET	Semester Evaluation (Result Analysis), Attribute 6	9645344402

DEPARTMENT OF JOURNALISM & MASS COMMUNICATION

35	Nishana N	MA Multimedia, MA Malayalam Literature	HoD	9645359266
36	Sajla C V	MA, Journalism & Mass Communication, UGC NET, SET	IQAC Executive	7594801829
37	Seelima M S	MA, Visual Communication, NET-Mass Communication & Journalism, SET	Attribute 3	9526080977

38	Hanoon K	MA. Journalism & Mass Communication, UGC NET	College Poster, AWC Publicity & All Photos	8547736959
39	Asha Mol C B	MA. Journalism & Mass Communication, NET	Radio Club, College News Letter	8606127926
40	Basheera Sarqui K	MA. Journalism & Mass Communication, UGC NET	IQAC Executive	9526063592

DEPARTMENT OF ARABIC

41	Mohisna Moosa	MA Arabic Language & Literature, B.Ed Arabic, NET-Arabic, K-TET, PhD Pursuing	HoD	9895010455
42	Shahida Abdul Kadir	MA Arabic Language & Literature, NET- Arabic, PhD Pursuing, Dtded, MA. Psychology	Green Club	9846592599
43	Thwaiba M K	MA Arabic Language & Literature, B.Ed Arabic	Cookery Club	7994922846
44	Jamshini K S	MA Arabic Language & Literature, B.Ed Arabic, NET-Arabic, K-TET, PhD Pursuing, MA. Psychology, SET	Attribute 6	8089500791

DEPARTMENT OF LANGUAGE

45	Greeshma Raveendran K	MA Malayalam, B.Ed Malayalam, NET-Malayalam, PhD Pursuing, SET	Staff Secretary, Magazine Editor, Ansar Sarangi	9947948805
46	Sajitha A P	MA Malayalam, B.Ed Malayalam	Letter Club	9645529879
47	Dhanya K A	MA Hindi, Shiksha Snathak, B.Ed	Spiritual Club & Attribute 4	9539617973

DEPARTMENT OF PSYCHOLOGY

48	Najima K C	MA PSYCHOLOGY, NET-Psychology-SET, PhD Pursuing	HOD	8943832901
49	Raseena M S	MSc CLINICAL & COUNSELLING PSYCHOLOGY, NET-PSYCHOLOGY	Maternity Leave	9846742390
50	Athira P	MSc. ZOOLOGY, B.Ed NATURAL SCIENCE	Diagnostic Test	8921386510
51	Rysfana Rahiman	MSc. PSYCHOLOGY, DVRID (RCI)	Anti Sexual Harrasment Cell	8891965018
52	Sahla P S	MSc. CLINICAL PSYCHOLOGY, DVRID (RCI)	Counsellor	9061094788
53	Noora Hanan	MSc. PSYCHOLOGY, DVRID (RCI)	Attribute 4	6282743004
54	Hudha Abdullah	MSc. PSYCHOLOGY, DLD	Counsellor & Alumnae	8156823505
55	Hudha	MSc. PSYCHOLOGY	Anti Narcotic Cell	7558897551
56	Jiji B J	MSc. PSYCHOLOGY, M Phill PSYCHOLOGY, SET	YIP	7034181733
57	Meenu KS	MSc. PSYCHOLOGY, NET, SET, DVRID (RCI)	ECG	9946308830
58	Fathimath Sana V K	MSc. PSYCHOLOGY,	Interact Club	9061228264

DEPARTMENT OF COMPUTER SCIENCE & APPLICATIONS

59	Nasheeda T M	MCA, PhD Pursuing	HoD	9744673906
60	Prapitha Gopi K	M.Sc. Computer Science, NET-Computer Science & Application, PhD Pursuing	Nodal MOOC, SPOC & AICTE	9947728270
61	Saji Joy	MCA, NET-Computer Science & Application, PhD Pursuing	Nodal AISHE, UBA & SBA, Sparkers Club	8606550464
62	Reshmi V	MCA, NET-Computer Science & Application, PhD Pursuing	Admission Nodal Officer, IQAC Executive	9645108001
63	Sowmya K S	MCA, PhD Pursuing	Attribute 2	9747787490
64	Mony C Georgekutty	MCA	Asst. Admission Nodal, IIC	9746596946
65	Jauhara Abdul Kader	MCA	Cyber Club	9745734890
66	Sabeena P K	MCA	Attribute 9	9539672238
67	Sharafiya P	MCA	Ashwas Club - Coordinator	9605683155
68	Drisya Mohanan P	MCA	Website & LMS	8086478339
69	Suhaila K K	MCA, Mphil Computer Science, PhD Pursuing	Sparkers Club (IIC)	7025361411
70	Fidha Nawal	MCA, NET-Computer Science & Applications	Mentor-Mentee Coordinator, Coding Club	9961816786

DEPARTMENT OF PHYSICS

71	Nadhiya KV	M.Sc. Physics, B.Ed Physical Science, PhD Pursuing	HoD	9895802664
72	Shakira	M.Sc. Physics, B.Ed Physical Science	Leave	9633683114
73	Aswathy V A	M.Sc. Physics, B.Ed Physical Science	Attribute 10	9539842731
74	Anila M	M.Sc. Physics, B.Ed Physical Science, SET	Sparkers Club (IEDC)	9745256337
75	Haseena Mohamed Sageer	M.Sc. Physics	Energy Conservation Cell	9656884647

DEPARTMENT OF CHEMISTRY

76	Dreemy Samu K	M.Sc. Chemistry, PhD Pursuing	HoD	9747193592
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77	Fadiyah Usman K U	M.Sc. Applied Chemistry	Scholarship Cell	9539922289
78	Umaira T	M.Sc. Chemistry	IQAC Executive, IEDC	9633763541

DEPARTMENT OF MATHEMATICS

79	Shijula C V	M.Sc. Mathematic, M.Sc Applied Psychology, B.Ed, SET	Attribute 7	9048220548
80	Sajitha C	M.Sc. Mathematic, B.Ed Mathematic	Program Coordinator	9744797463
81	Kamarunnisa P K	M.Sc. Statistics	Drop out, IQAC Executive, NIRF & KIRF	9946336561
82	Meera V U	M.Sc. Mathematic, B.Ed Mathematic, PhD Pursuing	Academic Coordinator	8086937216

DEPARTMENT OF PHYSICAL EDUCATION

83	Siminu S	BA, BPed, MPEd	Yoga & Sports Activities, Martial Arts & Sports Activities	7736211664
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DEPARTMENT OF LIFE SKILL

84	Mohammed Ummari	M A. Adibe fadil (Urdu), Al Fadeela (Umarabad), LTTC (Arabic)	HoD	9946304357
85	Hairunnisa T A	M A, B.Ed, Diploma in Islamic Studies	SRW, Holistic Education	8086480885
86	K. Zeenathil Phous	PG-Arabic, Afzal-Ul-Ulama, LTTC, Diploma in Psychology	Asst. Ashwas Club, Holistic Education	9072136098
87	Assiabi K	Afzal-Ul-Ulama, M A Arabic, LTTC, Diploma in Basic & Advance Counseling, BA. History	Holistic Education	9947203100

LIBRARIAN

88	Yahya C	BA, MLISc, NET	AWC PUBLICATIONS & JOURNAL PUBLICATIONS	9605324290
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DORM PARENT

89	Jameela S	BA	Chief Dorm Parent	9846717542
90	Lubeena A	MA, B.Ed, K-TeT,	Asst Dorm Parent	9846717542
91	Fayisa	MA	Asst Dorm Parent	9846066593

NON - TEACHING STAFF 2025-26

Sl No	Name	Role	Mobile
1	Mr. Shabaaz Mohamed	Section A-Office Superintendent	9061975868
2	Ms. Bindu M S	Section B - Payment Section	9847806419
3	Ms. Shabna Saleem	Section C - General Section	8547209178
4	Ms. Fathimathul Mubeena	Section D - University Section	9207035749
5	Ms. Rekha M A	Section E - Examination Section	9995094512
6	Ms. Shareena	Office Reception	7559970561
7	Ms. Vimi Ajeesh	Office Assistant	8943126571
8	Ms. Sajna K	Office Assistant	9207557123
9	Ms. Geetha Achuthan	Physics lab Assistant	9846726587
10	Ms. Sheeba C	CS lab Assistant	9645590919
11	Ms. Mumthaz Sidheek	Library Assistant	9846313838
12	Ms. Shabna	Library Assistant	9605034771
13	Ms. Sara	Creche	9539916879
14	Ms. Abida K M	Creche	
15	Mr. Majeed	Social Centre	9747934935
16	Ms. H. Hisana Thasneem	CS Lab Assistant	8606099579
17	Ms. Drisya K B	Lab In charge Psychology	9207283750
18	Ms. Sinva	AI Instructor	8089894751

WORKING COMMITTEES

GOVERNING BODY

CEO	: Mr. K V Mohamed
Director(Higher Educations)	: Mr. Shaju Mohammadunni. K.M
Principal	: Ms. Faritha J
Vice Principal	: Mr. Arif T A

ACADEMIC COUNCIL

1. Principal	: Ms. Faritha J
2. Vice Principal	: Mr. Arif T A
3. IQAC Coordinator	: Juby Joy C
4. NAAC Co-ordinator	: Ms. Suniya Ibrahim Kutty
5. Academic Coordinator	: Meera V U
6. HOD of Computer Science	: Ms. Nasheeda
7. HOD of Commerce & Management	: Ms. Suparna R
8. HOD of English	: Ms. Manju Krishna V R
9. HOD of Physics & Mathematics	: Ms. Nadhiya K V
10. HOD of Mass Communication	: Ms. Nishana N
11. HOD of Psychology	: Ms. Najma K C
12. HOD of Life Skill	: Mr. Mohamed Umari
13. HOD of Arabic	: Ms. Muhsina Moosa
14. HOD of Chemistry	: Ms. Dreemy Samu
15. University Admission Nodal officer	: Ms. Reshmi V
16. Nodal Officer Internal Examination	: Ms. Revathi

COLLEGE COUNCIL

Principal	: Ms. Faritha J
Vice Principal	: Mr. Arif T A
Members	: Ms. Manju Krishna (HOD of English)
	: Ms. Suparna K (HOD of Commerce & Management)
	: Ms. Najma K C (HOD of Psychology)
	: Ms. Nadhiya K V (HOD of Physics & Mathematics)
	: Ms. Nasheeda (HOD of Computer Science)
	: Ms. Nishana N (HOD of Mass Communication)
	: Mr.Mohamed Umari (HOD of Life Skill)
	: Mr.Yahya (Librarian)
	: Mr. Shahabaz Muhammed (Office Superintendent)

IQAC

1. Chairman : Ms. Faritha J (Principal)
2. Management Committee Member Employer : Mr. Shaju Mohammadunni (Director - HE)
3. Management Representative And Industrialist : Mr. E.A Kunjuahammed (Secretary ACT)
4. IQAC Co-ordinator : Ms. Juby Joy C (Asst.Professor)
5. NAAC Co-ordinator : Ms. Suniya Ibrahim Kutty (Asst.Professor)
6. IQAC Executive Committe : Ms. Sajina P M (Head)
: Ms. Reshmi V
: Ms. Suchithra
: Ms. Kamarunnisa
: Ms. Umaira
: Ms. Sajila
: Ms. Basheera Sharqi
7. Local Society Member : Mr. Rajendran P.I(Panchayath President)
8. Alumni Representative : Ms. Huda Abdullah (Asst.Professor & HOD Of Psychology)
9. Administrative Staff : Mr. Shahabaaz Muhammed (Office Superintent)
10. Industrial Expert/Industrialist : Mr. K.P. Alavi Haji
(Chairman, Minar Group of Companies)
11. PTA : Ms. Sakeena P.T
12. Student Representative : Ms. Fathima Showkiya A S (MSc Clinical Psychology)

Steering Committee

- : Ms. Faseela Rafeeq
: Ms. Soumya K S
: Ms. Dhanya
: Ms. Noora Hanan
: Ms. Seelima M S
: Ms. Soumya V M
: Ms. Shijula C V
: Ms. Aswathy V A
: Ms. Ashitha M
: Ms. Shijula C V
: Ms. Jamshini K S
: Ms. Ayswarya

PLANNING BOARD

1. Mr. K V Mohammed (CEO)
2. Mr. Shaju Mohammadunni. K.M (Director - Higher Educations)
3. Ms. Faritha J (Principal)
4. Mr. Arif T A (Vice Principal)
5. Ms. Manju Krishna V R (HOD of English)
6. Ms. Suparna K (HOD of Commerce & Management)
7. Ms. Najma K C (HOD of Psychology)
8. Ms. Nadhiya K V (HOD of Physics & Mathematics)
9. Ms. Nasheeda (HOD of Computer Science)
10. Ms. Nishana N (HOD of Mass Communication)
11. Ms. Dreemy Samu K (HOD Chemistry)
12. Mr. Anas (Maintenance Supervisor)
13. Mr. Raji (Purchase manager)
14. Mr. Peter K M (Cleaning Supervisor)
15. Mr. Shajahan (Vehicle Supervisor)
16. Mr. Shaheed (COO)

ADMISSION COMMITTEE

1. Mr. K V Mohammed (CEO)
2. Mr. Shaju Mohammadunni. K.M(Director - Higher Educations)
3. Ms. Faritha J (Principal)
4. Mr. Arif T A (Vice Principal)
5. Ms. Manju Krishna V R (HOD of English)
6. Ms. Suparna K (HOD of Commerce & Management)
7. Ms. Najma K C (HOD of Psychology)
8. Ms. Nadhiya K V (HOD of Physics & Mathematics)
9. Ms. Nasheeda (HOD of Computer Science)
10. Ms. Nishana N (HOD of Mass Communication)
11. Mr. Mohamed Umari(HOD of Life Skill)
12. Ms. Reshmi V (Nodal Officer, Admission)
13. Ms. Revathy (Nodal Officer, Internal marks)

ETHICS COMMITTEE

1. Ms. Faritha J (Principal)
2. Mr. Arif T.A (Vice Principal)
3. Ms. Mohsina Moosa (Coordinator)
4. Ms. Nadhiya K V

5. Ms. Hairunnisa
6. Ms. Juby Joy C
7. Ms. Nasheeda T M
8. Ms. Suparna K

INNOVATION YEAR COMMITTEE

1. Ms. Saji Joy (Coordinator)
2. Ms. Suhaila & Ms. Mony (IIC)
3. Ms. Umaira & Ms. Anila (IEDC)
4. Ms. Jiji (YIP)
5. Ms. Vigitha (ED Club)
6. Ms. Sharafiya P
7. Ms. Noora Hanan
8. Ms. Shahida Abdul Kabir
9. Mr. Manoj V R
10. Ms. Fidha Nawal (Coding Club)
11. Ms. Sinva (AI Instructor)
12. Ms. Hisana Thameem

LIBRARY ADVISORY COMMITTEE

1. Ms. Faritha J (Principal)
2. Mr. Arif T.A (Vice Principal)
3. Mr. Yahya (coordinator)
4. Ms. Sajitha A P
5. Ms. Sheena C P
6. Ms. Leena C B
7. Ms. Rysfana
8. Ms. Nishana N
9. Ms. Umaira T

MAGAZINE COMMITTEE

1. Ms. Greeshma R (STAFF EDITOR)
2. Mr. Yahya
3. Ms. Dr Dhanya K M
4. Ms. Ms. Dhanya K A
5. Ms. Ramsy C
6. Ms. Reshmi V
7. Ms. Basneen Hudha
8. Ms. Jamshini K S
9. Ms. Sajila C V

INSTITUTIONAL RISK MANAGEMENT COMMITTEE

1. Ms. Manjukrishna V R (Coordinator)
2. Ms. Soumya K S
3. Ms. Kokila Devi
4. Mr. Manoj V R
5. Ms. Dhanya (Hindi)
6. Ms. Meera V U
7. Ms. Siminu S

INTERNAL COMPLAINT COMMITTEE

1. Ms. Faritha J (Presiding Officer)
2. Ms. Sajina P M (Coordinator)
3. Ms. Juby Joy
4. Ms. Suniya Ibrahimkutty
5. Ms. Prapitha Gopi
6. Ms. Greeshna Raveendran
7. Ms. Asiya Anees
8. Ms. Najma
9. Ms. Fadhiya Usman
10. Ms. Kamarunnisa

ECG (Education & Career Growth) Service

1. Ms. Nafeesathul Misiriya (ECG Coordinator & Placement Officer)
2. Ms. Meenu (ECG Asst. Coordinator & Internship Incharge)
3. Ms. Akshara (Career Guidance Incharge)
4. Ms. Sabeena P K
5. Ms. Faseela Rafeeq
6. Ms. Thwaiba M K
7. Ms. Fadiyah Usman
8. Ms. Sabitha
9. Ms. Fijila
10. Ms. Jauhara
11. Ms. Sowmya K S

PROGRAM COMMITTEE MEMBERS

1. Ms. Sajitha (Coordinator)
2. Ms. Rajeetha
3. Ms. Greeshma Raveendran
4. Ms. Sabitha T U

5. Ms. Fida Nawal
7. Ms. Amirtha P A
7. Ms. Dhanya K A
8. Ms. Siminu
9. Ms. Ashitha M
10. Ms. Basheera Sharqui K

NIRF & KIRF COMMITTEE MEMBERS

1. Ms. Ramsy C
2. Ms. Kamarunnisa
3. Ms. Sajla C V
4. Ms. Hudha
5. Ms. Thwaiba M K
6. Mr. Manoj V R

TOUR COORDINATOR

1. Mr. Shahabaz Muhamed
2. Ms. Shabna

AWC Clubs & Cells Coordinator - Ms. Sahajila K A

CLUBS:

1. Sparkers club- Ms. Saji Joy (IEIC), Ms. Suhaila (IIC) & Ms. Akshara K
2. ED club- Ms. Vigitha
3. Interact club- Ms. Fathimath Sana V K
4. Aesthetic club- Ms. Sheena
5. Cookery club- Ms. Thwaiba M K
6. Green club- Ms. Shahida Abdul Kadir
7. Spiritual club- Ms. Dhariya (Hindi)

8. Letters club- Ms. Sajitha A P
9. Ashwas club- Ms. Sharafiya & Ms. Zornainul Phous
10. Cyber Club- Ms. Jauhara Abdul Kader
11. Wellness club- Ms. Sabitha T
12. Tourism club- Ms. Leena
13. Filim club- Ms. Basheera Sharqui

CELLS:

1. SC/ST Grievance Redressal cell- Ms. Kokila Devi V
2. Extension Cell- Ms. Shini
3. IPR cell- Ms. Shajla K A
4. Minority and OBC cell- Ms. Kokila Devi V
5. Grievance Redressal Cell- Suchithra T C
6. Women's cell- Ms. Sneha K V
7. Research promotion cell- Dr. Gopika & Dr. Dhanya
8. Energy Conservation cell- Ms. Shakira
9. Scholarship cell- Ms. Fadhiyah Usman K U
10. Internal Examination cell- Ms. Revathi
11. Anti Ragging cell- Ms. Parvathy K
12. Anti sexual Harassment cell- Ms. Rysfana
13. Anti Narcotic cell- Ms. Hudha Eramangalam

UG PROGRAMMES UNDER FYUGP

The UG programmes of the University of Calicut are under Four Year Under Graduate Programme (FYUGP) from 2024-2025 onwards.

CUFYUGP shall have three broad pathways:

1. Three-Year UG Programme

- *Minimum 133 credits (max. 180 credits)
- *The student will have to do a two-year PG programme

2. Four-Year UG Programme: UG Honours

- *Minimum 177 credits (max. 240 credits)
- *The student will have to do a one-year PG programme
- *In the fourth year, the student has to do 11 courses or 9 courses and an optional Project of 8 credits

3. Four-Year UG Programme: UG Honours with Research

- *Minimum 177 credits (max. 240 credits)
- *The student can opt to do a one-year PG programme or can join directly for PhD programme
- *In the fourth year the student should have a mandatory Research Project of 12 credits

PROGRAMMES OFFERED (16 UG & 7 PG PROGRAMMES)

UG DEGREE/HONOURS DEGREE/HONOURS WITH RESEARCH DEGREE: -

MAJOR DISCIPLINES ARE

1. BSc COMPUTER SCIENCE HONOURS (2002)
(Sanction Intake: 30)

2. BCA HONOURS (2011) (AICTE APPROVED)
(Sanction Intake: 24)
3. BSc PHYSICS HONOURS (2002)
(Sanction intake: 30)
4. BSc CHEMISTRY HONOURS (2020)
(Sanction Intake: 24)
5. BSc MATHEMATICS HONOURS (2011)
(sanction Intake: 24)
6. BSc BOTANY HONOURS (2023)
(Sanction Intake: 24)
7. BSc PSYCHOLOGY HONOURS (2015)
(Sanction Intake: 24)
8. B. Com HONOURS (COMPUTER APPLICATION)
(2002) (Sanction Intake: 50)
9. B. Com HONOURS (FINANCE) (2011)
(Sanction Intake: 36)
10. B. Com HONOURS (CO-OPERATION) (2014)
(Sanction Intake: 40)
11. B. Com HONOURS (TAXATION) (2015)
(Sanction Intake: 40)
12. BBA HONOURS (2002) (AICTE APPROVED)
(Sanction Intake: 40)
13. BA ENGLISH HONOURS (2010) (Sanction Intake:24)
14. BA JOURNALISM AND MASS COMMUNICATION
HONOURS (2013) (Sanction Intake: 40)
15. BA ARABIC HONOURS (2022) (Sanction Intake: 24)
16. BSC ARTIFICIAL INTELLIGENCE HONOURS

MINOR DISCIPLINES ARE

COMPUTER SCIENCE
COMPUTER APPLICATION
BOTANY
PHYSICS
CHEMISTRY
MATHEMATICS
PSYCHOLOGY
COMMERCE
MANAGEMENT
ENGLISH
ARABIC
URUDU
JOURNALISM & MASS COMMUNICATION
MULTIMEDIA
PHYSICAL EDUCATION
LIBRARY SCIENCE
STATISTICS
MALAYALAM
HINDI

PG PROGRAMMES

1. MSc PHYSICS
2. MSc COMPUTER SCIENCE
3. MSc CLINICAL PSYCHOLOGY
4. MSc PSYCHOLOGY
5. M.Com
6. MA ENGLISH
7. MA JOURNALISM AND MASS COMMUNICATION

DEPARTMENTS INITIATED CERTIFICATE COURSES 2025-26

Sl.No	Department	Course Title
1	Physics	: Artificial Intelligence and Machine Learning
2	Journalism And Mass Communication	: Video Editing : Digital Cinematography : Graphic Design with AI Software : Journalism and Mass Communication
3	English	: Certificate Course in Literature and Digital Media (PG) : Certificate Course in Technical Writing (UG)
4	Commerce	: AI Tools for MS Word & PowerPoint (UG) : AI Tools for MS Excel (UG) : Essential Statistical Analysis with AI Tools (UG) : AI Designing Tools (PG) : SPSS (PG)
5	Computer Science	: Introduction to Machine Learning : Cyber Security : Data Mining : Introduction to Data Science
6	Arabic	: Developing Communication and Writing Skills in Arabic : Practice on Arabic Enabled ICT
7	Chemistry	: Pharmaceutical Chemistry
8	Botany	: Plant Identification and Taxonomy
9	Psychology	: Client Centered Therapy (PG) : Psychological First Aid (UG)

ADD ON COURSES

1. Aviation
2. Medical Coding
3. Digital Marketing.
4. Excel Tally & GST
5. SPSS, FDP, MED, SD
6. Logistics and Supply chain Management
7. Hospital Administration.
8. Translation English to Arabic
9. Translation Arabic to English
10. Fashion Designing
11. IELTS
12. Artificial Intelligence
13. Beautician course.
14. Islamic Psychology

VALUE ADDED COURSES

1. Empowerment Enhancement Schemes
2. Life Skill Education
3. Spoken Arabic
4. Legal Awareness

CAREER ENHANCEMENT PROGRAMMES

1. UGC - NET Coaching
2. Civil Service Coaching
3. PSC Coaching (In collaboration with lead Society, Perumpilavu)

EMPOWERING STUDENTS THROUGH SPORTS

1. Kho kho
2. Basket Ball
3. Volleyball
4. Badminton
5. Kabadi
6. Throw ball
7. Athletics

MAKE YOURSELF THE BEST

1. Be God-fearing. True wisdom begins and ends in God
2. Never waste a minute of time. Time is precious.
3. Never compare yourself in studies. You are unique.
4. Fix regular times for study, games, exercises, entertainment, relaxation and hobbies. Time management is an art.
5. Cope with failures. We learn from mistakes.
6. Don't make excuses and accuses. Find new ways.
7. Practice forgiveness. Forgiveness leads to rewards.
8. Be yourself and respected. Honesty is the best policy.
9. Be open to change. Change is the reality.
10. Update knowledge. Learn, unlearn and relearn.
- II. Love yourself. Confidence is the best predictor of success.
12. Be positive. Attitude makes difference.
13. Respect confidentiality. Confidentiality breeds belief.
14. Find your passion. Passion gives you pleasure.
15. Believe in yourself. Human are the masterpiece of God.
16. Embrace Challenges. Challenges give you opportunities.
17. Say 'NO' when it demands. It is a greater capacity.
18. Make Choices. Choices have Consequences.
19. Say "thank you" and "sorry" often. Possess a gentle speech code.
20. Enjoy bitter experiences. No experience in life is wasted.

MANUAL OF PROCEDURES & PRACTICES

PROCEDURE OF ADMISSION

University of Calicut introduces Centralized admission process for admission to UG and PG Programmes in its affiliated colleges from the academic year 2014-15. The Centralized Admission Process(CAP) offers facility for online submission of application to multiple colleges and courses, and centralized ranking of candidates for admission to various programmes in colleges affiliated to the University. The admission to all programmes will be as per rules and regulations of the University. The eligibility criteria for admission shall be as announced by the University from time to time. Separate rank lists shall be drawn up for reserved seats as per the existing rules.

College application for admission can be had from the college office on payment of Rs.500/- in person. Cheques and DDs will not be accepted. Attested copies of mark lists of qualifying examination should be submitted along with the application for admission. All the Candidate should produce the CAP print out and admit/allotment card at the time of admission. The candidates who do not appear for the interview on the prescribed date will not be eligible for admission. Admission will be finalized only after the interview. Candidate should be accompanied by the parent at the time of admission

Documents to be produced for scrutiny:

1. Qualifying Certificates: SSLC/Higher Secondary/Senior secondary/
Degree Certificates
2. TC from the institution last attended
3. Conduct Certificate from the head of the institution last attended
4. Genuiness Certificate (in case of NIOS)
5. Equivalency certificate(Board of other states)
6. Recent Passport size photograph
7. Attested copies of certificates for the dependents of Ex-Servicemen and
Freedom fighter, N.S.S, N.C.C, Arts & Sports etc. and certificate proving
physical disabilities, if any should be attached with the application.
8. CAP Application form

FEE REGULATIONS

1. The students will have to pay Tuition fee and special fee at the beginning of respective semesters.
2. Students who do not pay the fee on the prescribed date will not be permitted to attend the class.
3. If a student leaves the college during a term, she shall have no right to claim a remission of any portion of the full term fee.
4. If the student discontinue her course after the closing date of admission, she is liable to pay the complete course fee

ANSAR CODE OF CONDUCT

1. College hours are from 9 am to 3 pm on the normal working days.
2. Identity card is compulsory for all students in the campus. It should be produced to authorities for verification at any time and at the time of issuing TC.
3. Ragging is prohibited by law in the college campus.
4. Political activities are banned in the campus by rule (vide: W.A.No.535 of 2003-judgement dt 26-5-03) of the honorable High Court of Kerala. Students should not resort to Gheraos, Bandh, Harthal and any sort of violence within the campus.
5. Plagiarism or other forms of academic dishonesty, furnishing false information to any college official, faculty or office, forgery, alteration or misuse of any college document, record, or instrument of identification, copying in examination etc. will call for strict disciplinary action amounting to suspension and dismissal.
6. Loitering in the veranda and corridor is strictly prohibited.
7. Any damage caused to furniture, library books, laboratory equipments and other properties of college must be replaced by the student concerned.
8. Perfect discipline and decorum should be maintained
9. College uniform is compulsory in campus.
10. Ornaments or flowers should not be worn by any student when she is in the college uniform.

11. Holding meetings and fund collection of any kind by students without the prior permission of the Principal is strictly forbidden.
12. Non hostellers are not allowed to enter hostel premises without prior permission of the Deans of Residence.
13. No magazine or newspaper is allowed to be brought to the college or hostel without the permission of the principal.
14. All students should participate actively in all the curricular, co-curricular and extracurricular activities.
15. Muslim students should be regular in their daily prayers and other religious observances.
16. Students should not go out of the campus during class hours without the permission of the principal.
17. Irregular attendance, habitual negligence, disobedience and disrespect to authorities, any kind of cheating, theft etc. are sufficient reasons for taking actions against the students. Principal will impose punishments such as fines, cancellation of attendance, withholding Attendance and Progress Certificate (APC), suspension from the college etc.
18. Litter is to be disposed of only in the place/basket allotted for the same.
19. Electronic devices should not be brought to the college or hostels without the permission of the principal. Fine will be levied against those students.
20. Messages communicated by principal to parents/guardians should be properly responded.
21. Every student should endeavor to attain academic excellence, to imbibe moral values and to uphold the reputation of the college.
22. The principal has the complete authority to amend or modify any rule or regulation

ATTENDANCE AND ABSENCE

1. Attendance will be taken every hour. Late comers should enter class only with the permission of the class teacher.
2. Attendance as stipulated by the University is mandatory for all students, to appear for the end semester examination.
3. Minimum attendance requisition for each course: 75% in each semester.
4. College gate will be closed after the prayer. 10 minutes late will be considered as absent for first hour.

5. A student can appear for a university exam by paying condonation fee, only if the shortage of attendance is to a maximum of 10 days.
6. If it is more than 10 days it will be treated as NO APC.
7. As per the revised regulations of University, there is a provision for 2019 admissions that if a student has a shortage of attendance be low 65% in a semester, the student shall be permitted to move to the next semester (If attendance is more than 50% provisional registration) and can write the examination for the entire course of the semester in which shortage of attendance occurs as supplementary examination, only after the completion of entire programme.
8. During the whole period of degree programme a student can pay the condonation for the maximum of 2 times (2018 admissions) and maximum of 4 semesters (2019 admissions onwards)
9. The certificate of attendance and progress (APC) required for admission to a University examination will be forwarded only if the condition are satisfactory.
10. Benefits of attendance:
 - To attend the approved activities of college with prior concurrence of the principal
 - Participation/attendance certificate in curricular/extracurricular activities to be produced.
 - A benefit of attendance is limited to 9 days in a semester.
11. Absence of a student on any day shall be with prior intimation to the tutor.
12. Leave application for absence in the class should be submitted to the class teacher sufficiently early or on the next day of availing the leave.
13. Leave application should be countersigned by the parent.
14. If a student called for any club activities, she should get the permission from coordinator and hand over it to the class teacher.
15. In case of continuous absence without informing the authorities for more than 14 working days, name will be removed from the rolls.
16. Misbehavior in class or campus will be severely punished.

TUTORIAL SYSTEM

Tutorial System has been introduced in the college with a view to improve the relationship between the teachers and students. The tutor will keep regular watch over the academic progress and conduct of the students under her and will help them in their studies in a general way. The student is expected to consult her tutor on all matters pertaining to academic activities, studies, etc. The Class-PTA meeting will be conducted twice in every semester and is intended to have effective co-ordination between the students, teachers and parents.

EXAMINATION RULES

- The evaluation scheme for each course consists of two parts. 1) Internal assessment 2) External Evaluation.
- 30% weight shall be given to the internal assessment. The remaining 70% weight shall be for the external evaluation.
- There will be University examinations for each course at the end of each semester.
- Practical examinations shall be conducted by the University at the end of every even semesters. (UG).
- Project evaluation will be conducted at the end of sixth semester. (UG) and fourth semester (PG)
- The internal evaluation will be based on a predetermined transparent system involving periodic written tests, assignments, seminars and attendance in respect of theory courses and based on written tests, lab skill/records/viva and attendance in respect of practical courses.
- Indirect grading system based on 7-point scale for 2018 admissions/ Indirect Grading in 10-point scale for 2019 admissions onwards is used to evaluate the performance of UG students. And Direct Grading based on 10 point scale is used to evaluate the performance of PG students.
- Appearance for Internal Evaluation (IE) and End semester Evaluation (External) are compulsory and no grade shall be awarded to a candidate if she is absent for IE/ESE or both.
- An aggregate (Internal + External) of E grade with 40% (P grade with 35% for 2019 admission onwards) marks is required in each course for a pass and for awarding a degree.

- A student who fails to secure a minimum grade for a pass in a course is permitted to write the examination along with next batch (Supplementary).
- For the successful completion of a semester, a student should pass all courses and score Semester Grade Point Average (SGPA) for that semester
- However, a student is permitted to move to the next semester irrespective of her SGPA.
- An overall letter grade (Cumulative Grade) for the whole programme will be awarded to the student based on the value of Cumulative Grade Point Average (CGPA) calculated at the end of a programme, which is the criterion for ranking the students.
- The University shall issue to the students grade/marks card on completion of each semester, which shall contain the following information.
 - a. Name of University.
 - b. Name of College
 - c. Title of Programme
 - d. Semester Concerned.
 - e. Name and Register No. of Student.
 - f. Code No., Title and Credits and Letter Grade of each Course opted in semester.
 - g. Total Credits, Total credit points and SGPA in the Semester.
- The final Grade card issued at the end of final semester shall contain the details of all courses taken during the entire Programme. Final Grade card shall show CGPA, Percentage of Marks and overall letter Grade of a student for the entire Programme.

COLLEGE TRANSFER AND READMISSION

1. There is provision for Inter Collegiate and Inter University transfer in 3rd and 5th semester within a period of 2 weeks from the date of commencement of the semester subjected to University norms.
2. Complementary Change at the time of college transfer is permitted in the third semester if all conditions are fulfilled.
3. There shall be provisions for Readmission of students provided:
 - i. There should be a gap of at least one semester for readmission.
 - ii. The candidate seeking readmission to a particular semester should have registered for the previous semester examination.

iii. Readmission shall be taken within two weeks from the date of commencement of the semester concerned.

iv. For readmission, the vacancy should be within the sanctioned strength.

V. If there is no vacancy in the junior batch of the parent college, readmission can be taken in another college with the junior batch.

ISSUE OF CERTIFICATES

1. Application for Transfer Certificate should ordinarily be made at least two days in advance.
2. Conduct Certificates will ordinarily be issued along with TC.
3. Certificates will be issued only if the Principal is satisfied with the reason stated by the applicant.
4. Certificates kept in the office will be returned only after clearing all the dues in the college and the hostel.

LIBRARY AND READING ROOM

The College maintains a well-stocked and automated library with over 20,000 books and subscribes around 40 journals and periodicals. The books are classified and catalogued. All staffs and students have direct access to the books. E-books and internet facility are also available in library for students. The college has also subscribed to the N-LIST programme of INFLIBNET which provides online access to journals and e-books.

LIBRARY RULES

1. All the students and the members of staff of the college are the members of college library.
2. All the members should pay caution deposit.
3. Books are issued to the students on the basis of reader's ticket.
4. Duplicate cards will be issued on payment of Rs.50/-
5. UG students can take 2 books at a time Whereas PG students can take 4 books.
6. Librarian may recall a book at any time.
7. Books should be returned on or before the stamped date.
8. Members should not sub lend the books of library.
9. Only back volumes of magazines and journals will be issued for reference and reading.

10. The penal cost for loss of book borrowed from the library by the students and the members of staff are as follows:
 - a) Three times the face value of the book, which is published after 1980.
 - b) Five times value of the book published before 1980.
11. If the date of return of a book happens to be a holiday, it shall be re turned on the following working day.
12. Library will be kept open from 8 am to 5 pm on all working days and Saturdays.
13. All students are required to register their entry and exit time in the library usage register.
14. Students are not allowed to take any personal belongings to the library other than paper and pen.
15. Strict silence should be maintained in the library and reading room.
16. Students are advised to see the library notice board daily.

STUDENT'S UNIFORM

Students are expected to wear neat and decent dresses. Rules regarding modesty and decorum in dress should be adhered to.

- Wine red color churidar top (without slit) and bottom, with shawl is the uniform for UG students.
- Rose color churidar top (without slit) and bottom, Purple coat with shawl is the uniform for PG students.
- Muslim students should wear maftha pinned properly.
- Full sleeve is compulsory to all students.

TRANSPORATATION FACILITIES

Transportation facilities are available to the day scholars coming from distant places on the routes determined by the authorities on remitting the charges fixed for each place.

Points To Note:

1. Collect the bus card from the office before May 25, 2024.
2. Only students with a bus card are permitted to use the bus facility.
3. The bus card must be carried at all times.
4. The bus fees has to be paid three months in advance.

5. Change of bus/bus stop will be allowed only after the special permission sanctioned from the principal and the student should submit the request letter signed by parent.
6. Request for bus facility after cancellation once, will be accepted only after the sanctioning of Principal.
7. Transportation facility will be provided based on availability
8. Bus facility may change in emergency situation like university examination etc.,

ADMINISTRATIVE & STUDENT SUPPORTING WINGS

PLANNING BOARD

The Planning Board meets at the beginning of the academic year to plan the academic, co-curricular and extracurricular activities to be undertaken for the year. The requirements in infrastructural facilities are brought to the notice of the management. The project proposals submitted by various departments are also discussed in detail.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC is a body for performance evaluation, assessment, accreditation and quality upgradation of the college. IQAC is constituted for ensuring quality sustenance and enhancement as a continuous process. IQAC develops a system for conscious, consistent and catalytic improvement in the performance of the institution and it will channelize the efforts and measures of institution towards academic excellence.

ANTI RAGGING CELL

RAGGING IS A CRIME

As per the direction of the Honorable Supreme Court of India on Ragging and other orders of various authorities, ragging in any form inside and outside the college campus will be seriously dealt with. Ragging is a criminal offence.

The college has an Anti Ragging cell constituted as per the UGC norms and regulations. The cell is headed by Principal and includes representatives of faculty members. The cell handles any issues of harassment- mental, physical or sexual. Strict action will be taken against the violators.

Full text of the UGC Draft Regulations on Ragging in Higher Educational Institutions is available at UGC website (www.ugc.ac.in).

24x7 Anti ragging helpline

Toll free No: 1800-1805522

Email: helpline@antiragging.in

GRIEVANCE REDRESSAL CELL

- The Grievance Redressal cell is an appellate body to hear and decide on the matters related to academic and co-curricular activities of the student.
- It works in the following order The student Reaches to Class teacher to HOD/Co-ordinator To Grievance Cell To Principal.
- An aggrieved student may appear either in person or be represented by such person as may be authorized to present her case.
- The cell shall ensure the disposal of every application as early as possible as and not later than a month of the receipt of grievance.
- The aggrieved student may approach any member of cell directly or through the tutor.
- Grievances regarding administration, teaching, learning, university results, and conduct of examination, valuation, and so forth are dealt with by this cell.

ANTI SEXUAL HARASSMENT CELL

Sexual Harassment is the worst form of treating a women, it damage the dignity and self respect. Aim of this cell is to prevent sexual harassment towards women and breed gender equality. The cell propagates legal awareness regarding the offence of sexual harassment.

SC/ST GRIEVANCE REDRESSAL CELL

This cell has been formed to ensure the effective implementation of the reservation policy of MHRD, Govt. of India. The cell promotes the special interest of students in the reserved category and to provide special inputs in areas where the students experience difficulty. The cell has the responsibilities of receiving, scrutinizing, and processing applications from SC/ST students pursuing their course of study

Objectives:

- To ensure there is no caste based discrimination in our college
- To ensure proper functioning of the grievance redressal system for SC and ST students.
- To enhance the employability of SC/ST students.

WOMEN'S CELL

Ansar Women Development cell undertakes various programmes in the college and it functioning under the direction of Kerala Women Development Corporation (KWDC). The aim of the cell is to create awareness among the students about current problems related to women. The cell works for the development of the students, and empower them to resolve the problems. The cell will initiate all efforts towards women empowerment and asserting women's identity in amore deep and meaningful way, in the campus and society

ANTI NARCOTIC CELL

The Anti narcotic Cell (Vimukthi) aims at working against the use of alcohol, tobacco and drugs. The activities of the club include awareness programmes through classes, workshops, seminars, poster exhibitions etc.

EXTENSION CELL

The cell conducts activities both inside and outside the campus for the benefit of society for a better environment to live. Faculty and students are encouraged to participate in collaboration with Government organizations, NGOs, Government and Private Educational Institutions, Police Dept, and Government Departments to carry out social outreach programmes.

PARENT TEACHER ASSOCIATION (PTA)

- Functions as an advisory unit.
- All parents/guardians and teachers are members of this association.
- PTA Executive committee is composed of elected members.
- Periodical PTA meetings organized to ensure the academic and personal wellbeing of students.
- It is mandatory for all parents to attend such meetings.

Activities:

PTA Award Day to honor achievers and university toppers.

ALUMNI ASSOCIATION

Members: All former students and retired staff of the institution.

Executive members: Elected members from alumnae and faculty.

The general body of the association meets in every year to discuss the program of action to be executed in the year. The association seeks social, literacy and cultural interests of the college by maintaining an active channel between the college and alumni.

Objectives:

- Maintain contact with former students and staff
- Integrate alumnae into mainstream college activities
- Constant updating of Alumnae Directory

CAREER GUIDANCE AND PLACEMENT CELL

The Cell assists the students to overcome the difficulties and clears the doubts regarding the career options. The cell offers career and course guidance services to the students and conducts coaching classes for candidates appearing for various competitive examinations. The service of agencies like CIGI and University Guidance Bureau will be sought to provide employment guidance to students. The students are also regularly informed about the latest employment opportunities.

RESEARCH PROMOTION COUNCIL

A research committee has been constituted in the campus to enhance the research activities of students and staffs. The aim of the council is to promote the teachers and PG students to participate in National/ Regional Workshops and also helps in enhancing research writing skills.

STUDENT'S UNION

The election to the college Union is conducted on the parliamentary model as per para 6.2.4 of the JM Lyngdoh Commission Report. The college union will have a student's general council and an executive. All students are members of student's general council. Executive Committee comprises of Chairperson, Vice Chairperson, General Secretary, UUC, Magazine Editor, Fine arts Secretary and General Captain.

Aims and Objectives

- To represent students and their concerns by providing good leadership.
- To foster cordial relations among students, staff, and management
- To promote healthy and responsible participation in extracurricular activities.
- To uphold, implement, and work for the ideals of the college in a befitting manner.

- To train the students in Parliamentary Democracy so that they may be responsible future citizen of India, aware of their duties, responsibilities and rights.

COLLEGE MAGAZINE

The Cell assists the students to overcome the difficulties and clears the doubts regarding the career options. The cell offers career and course guidance services to the students and conducts coaching classes for candidates appearing for various competitive examinations. The service of agencies like CIGI and University Guidance Bureau will be sought to provide employment guidance to students. The students are also regularly informed about the latest employment opportunities.

TUTORIAL & MENTORING

Each class has a tutor. The college has a mentoring system, in which 20-25 students are placed under the care of a mentor who is directly responsible for their academic and personal wellbeing. Mentoring is provided by all faculty members in the light of their personal and professional experience and expertise.

SCHOLAR SUPPORT PROGRAMME (SSP)

The Scholar Support programme is the part of the “New Initiatives in Higher Education” initiated by the Dept. of Higher Education, Govt. of Kerala. SSP aims at imparting additional support to students in curricular areas where extra coaching is required. Special classes and learning materials are also provided to the students.

WALK WITH SCHOLAR PROGRAMME (WWS)

The Walk With Scholar Programme is part of the “New Initiatives in Higher Education” initiated by the Department of higher education. This scheme built on the concept of mentor as guide and friend, provides specialized mentoring programme for undergraduate students in identifying appreciate areas for higher studies as well as for employment. It enables the participants to walk beyond the limit set by the conventional learning methods and to expand their horizons of knowledge.

REMEDIAL COACHING

The college offers special attention to the weaker students. Remedial coaching sessions are provided throughout the year under SSP. Weaker students are identified by the respective tutors and special coaching is given.

NSS

A unit of National Service Scheme is functioning in the college. Hundred students are enrolled as Volunteers. Each volunteer should have to work minimum of 240 hours in a year and should participate in a special camp of ten days. The units undertake various community development oriented projects such as health and hygiene awareness campaigns, environment awareness, blood donation camps, organized charity activities, donated money for pain and palliative care campaigned actively against drugs and use of tobacco.

NCC

The National Cadet Corps (NCC) unit was established three years ago with the objective of developing the character, discipline, and leadership qualities of students. The unit currently has a strength of around 100 students, including 35 new students who were enrolled this year. The NCC unit has been actively involved in various activities, including attending 10-day Combined Annual Training Camps (CATC) at different colleges in Thrissur, where cadets underwent rigorous training in various aspects of national security, leadership, and teamwork. The unit has also been involved in activities aimed at promoting national integrity and discipline, such as conducting drills and parades to promote discipline and teamwork among cadets and different activities for community development. Overall, the NCC unit has made significant progress over the past three years, with a growing strength and a range of activities that promote national integrity and discipline.

DISCIPLINARY ACTION COMMITTEE (DAC)

There is a disciplinary action committee in the college. If a student violates the general rules and regulations of the college, the cases will be referred to DAC which is empowered to make necessary investigation and place the findings before the Appellate Authority (Principal). The decision of the Appellate Authority shall be final and binding on the student.

SPORTS

The college offers sports and games facilities to all students who desire to develop their potential abilities and qualities of sportsmanship, team spirit and physical exercise. The students are provided an opportunity to participate in the University level sports meets annually.

FEEDBACK MECHANISM

Parents, teachers, students and other stake holders are given opportunity to evaluate teaching learning process, curriculum, student support activities and other initiatives of the college. It is analyzed in an unbiased way and corrections are brought from time to time.

COUNSELING CELL

A counseling centre has been started functioning in the college from where the students would get the assistance to overcome their personal or intra-personal problems and difficulties, if any, through sharing & caring. The college makes provisions for the mental and emotional well being of the students under a well trained counselor.

SCHOLARSHIP CELL

The Scholarship cell assists and supports the students for applying various scholarships from governmental and non-governmental agencies meant for needy and meritorious students, educationally backward classes, OBCs and SC/STs.

SKILL ENHANCEMENT CELL

Skill enhancement cell aims at overall capability enhancement of the students.. The cell ensures a positive development of the skills and capabilities of the students by providing them opportunities through various skill enhancement and certificate courses.

CLUBS, FORUMS AND ASSOCIATION

DEPARTMENT ASSOCIATION

The association of each department helps the students concerned to acquire current knowledge regarding the respective subjects and general topics. Department associations will function for planning and implementing various activities depending on the requirement & interest of the students of department concerned.

READER'S FORUM

The club encourages the college community to develop a close friendship with books and inculcates reading habit in students by conducting "BOOK review" and "Book talks" of famous writers. Quiz competitions are also conducted to inculcate awareness about literature, authors, book and so on. The Club organizes programmes to observe the Reader's Day every year and also commemorates the birth of eminent writers.

PAIN AND PALLIATIVE CLUB

The Pain & Palliative club (ASWAS) of this college aims to catalyze the development of effective pain relief and qualitative palliative care services among the needy students inside our college and surrounding. The club supports welfare initiatives like building houses, sponsoring education, free study materials and uniforms, financial help for treatment, marriages and other emergencies both student, her family and outside people as and when the need arises.

ENTREPRENEURSHIP DEVELOPMENT CLUB

The club aims to equip students with skills, techniques, and confidence to make a livelihood using one's own talents & resources and thus be beacons of enterprise in today's world. Interaction sessions with well known entrepreneurs, orientation programmes, seminars, and workshops are conducted under ED Club.

FINE ARTS CLUB

A Fine Arts Club has been set up to promote the interest of students in the Fine Arts. The club will promote talented students and provide opportunities to participate in University youth festival and other competitions.

INTERNET CLUB

Internet club organizes programmes on Information Technology to help the students for developing the computer skills, web designing etc. The club also help students to create mail id's, online registration for various exams like PSC, SSC etc.

NATURE CLUB

Nature club motivates students to protect environment by organizing various programmes such as observation of Environmental day, organizes Exhibitions, quiz etc. The activities of the club also include environmental education programmes like classes, slide shows, planting and protecting trees and conducting various surveys.

VALUE AND MORAL EDUCATION

Value based education is one of the objectives of the college. Right from its beginning the college had been providing self designed value and moral education.

- Two hours per week for each class
- Prescribed syllabus and well defined course structure.

MS club also works under the guidance of Life Skill Education Department.

LITERARY CLUB

Literary club is to promote effective communication skills and creative logical thinking among the students. Beyond the curriculum effective speaking, reading, and writing skills enhance love and passion towards literary works.

MUSIC CLUB

Music Club (Sarangi) is a platform to showcase the musical talents of our students. The club also organizes different programs to observe different days related to great musicians.

YOGA & KARATE CLUB

This club aims at the organic fitness, development of neuro-muscular coordination and the development of character and personality of the students by organizing physical training and coaching for various games and activities.

ENERGY CONSERVATION CLUB

The main objective of this club is to create awareness on energy conservation and environment protection.

HEALTH & HYGEINE CLUB

The main function of the club is to provide health awareness classes relating to health and menstrual hygiene of students. The club also disseminates the precautionary measures to be taken on seasonal diseases and viral infections.

OPEN FORUM/DEBATE CLUB

The Debate club has been started with the purpose of help our students to develop essential critical thinking skills and confidence in communication. The club organize discussions and debates on topics of social relevance and current issue.

Other Clubs and forums like **Puzzle club, Film and audio visual Club, Eco and organic farming club, M S Club** etc. are also functioning in the college for all round development of students.

WELFARE SCHEMES FOR STUDENTS & STAFFS

1. Ansar Financial Support for Downtrodden Students.
 - Financial Support is extended to students of Downtrodden Community by ACT
 - Socially backward students are also provided financial assistance for their educational upliftment.
 - Differently abled students also get financial support through ASWAS

2. **Staff Concession Schemes**
Educational fee concessions are given to those staffs whose wards are studying in the sister institutions functioning under ACT.
3. **Staff Welfare Fund Ansar Charitable Trust extends Welfare Scheme** for its employees for their wellbeing.
 - An Employee who has completed 3 years of services can become a member of Staff Welfare Scheme.
 - Financial support is provided for
 - House construction,
 - Marriage of their children,
 - Educational Loan for their children
 - Medical assistance for their family members
 - Special Emergencies
 - The maximum amount of financial assistance provided is 1 Lakh rupees.
 - The Employee will pay back the amount on a monthly basis

SCHOLARSHIPS

- Post Matric Scholarship for Minorities
(For Christian / Muslim students only)
- Central sector Scholarship for Minorities
(For students secured above 80% Marks in plus two)
- Govt. of India Scholarship (For SC/ST Students)
- Fisherman Scholarship
- Blind/PH Scholarship

ANSAR SPECIAL SERVICES

♦ EMOTIONAL FIRST AID SERVICE

Emotional First Aid is a crucial service of Ansar Women's College to help students cope with emotional distress. By offering counselling services and mental health education and training, Ansar creates a safe and supportive environment for students to talk about their emotions and seek the resources they need to feel better. Thus, Emotional First Aid Services helps students feel more connected to their college community, more empowered to take control of their mental health, and more prepared to thrive academically and personally. This service is open to teachers and parents also.

♦ ECG (EDUCATION AND CAREER GROWTH) SERVICE

ECG is a comprehensive approach of Ansar Women's College for supporting students in their professional development. Ansar's ECG services help students make informed decisions about their future career paths and provide them with the resources they need to reach their professional destination. Ultimately, ECG Services help our students prepare for the workforce with all the critical requirements of the job market and position themselves for success in their chosen fields. The most important ECG services are:

♦ Ansar Civil Service Academy

Ansar Civil Service Academy provides students with information about the civil service examination, its structure, and the different career options that are available to successful candidates, facilitates a structured learning environment that can help students stay focused and motivated, gives personalized attention from experienced faculty members, offers the opportunity to interact with their peers who are preparing for the same exam and give students a competitive edge by providing them confidence to succeed in the Civil Services Exams. Civil service classes conduct on Saturdays.

♦ PSC Coaching Classes

AWC takes the responsibility of one time registration of all students for writing PSC examinations and provides PSC Coaching Classes to students who are interested in pursuing a career in the public sector. The sessions provide them with the necessary skills, knowledge, and the experts support them to crack the PSC classes conduct on Saturdays.

• Career Counselling Sessions

We provide guidance, resources, and support to all students of all programmes, through specific career counselling sessions, hiring career experts, to help students make informed decisions about their future careers and increase their chances of success in the job market. Thus, when students step out of the Campus, they feel more confident in their career choices and reduce uncertainty about the future.

♦ MENTOR-MENTEE SYSTEM

We believe that a higher education institution's responsibility will not cease until and unless it ensures that every student is leading a happy and satisfied life. Through this service, students are paired with experienced mentors who can provide guidance, advice, and support as they navigate not only their college years but also after their college years. Mentors will be ready to offer insights into higher education and career paths, as well as personal challenges of life. The mentor-mentee system starts with mentor's visit of mentee's home in the first semester.

♦ PARENT EDUCATION PROGRAMS

Parent Education Program is an initiative of Ansar Women's College aimed at providing resources and support to parents to help them become more effective in their roles. By participating in a Parent Education Program, parents can develop the skills and knowledge they need to raise healthy, happy, and well-adjusted youth. Parents who are educated about the college experience are more likely to be involved in their ward's academic and social lives. This involvement can help students feel more connected to their families and communities, which can improve their overall well-being.

◆ANSAR PUBLICATIONS

As a part of student research services, the papers presented in the seminars and conferences by our students will be published in edited books with ISBN. Ansar Publications makes the students writers and authors. We also motivate students to write books and provide publication support. Apart from Department Journals, students can publish their research papers in Ansar International Multidisciplinary Journal (AIMJ).

◆ LIFE SKILL EDUCATION

Our Life Skills Department prepares students for life by equipping them with essential skills to overcome challenges, achieve their goals, and lead fulfilling lives. As college students are at a stage in their lives where they are exploring their identity, values, and beliefs, Life skill education department provides a platform for self-reflection and self-awareness, helping them to develop a positive self-image and a sense of purpose.

• ANSAR SARANGI (Musical Band)

Our Musical Band is composed of all the singers of the College, to provide cultural enrichment by introducing different types of music and genres in the campus throughout the year. This can broaden students' horizons and expose them to new perspectives, as well as help to promote diversity and inclusivity on campus.

• ANSAR SRISHTI (Dance Troupe)

Our Dance Troupe consists of all the professional dancers of the College, to provide students with an entertainment and a rewarding extracurricular activity that promotes creativity, teamwork, and physical fitness, while also creating a sense of community and offering opportunities for performance and competition in and out of the Campus.

- **ANSAR ARENA (Theatre Society)**

Our Theatre society includes students who are interested in acting. Ansar Arena plays an important role in enhancing the college experience for all students in a holistic way. This is particularly beneficial for both literature students and or those who may not have an outlet for artistic expression in their academic coursework.

- **IHA Campus Radio**

IHA Campus Radio is the vibrant voice of our campus, run by students for students. It brings together music, talks, interviews, and discussions that celebrate creativity, ideas, and campus life, fostering connection and expression across the community.

AWC CELLS

- INTERNAL EXAM CELL
- GRIEVANCE REDRESSAL CELL
- IPR CELL
- EXTENSION CELL
- SC/ST & GRIEVANCE REDRESSAL CELL
- MINORITY AND OBC CELL
- RESEARCH PROMOTION CELL
- SCHOLARSHIP CELL
- ENERGY CONSERVATION CELL
- ANTI NARCOTIC CELL
- ANTI RAGGING CELL
- ANTI SEXUAL HARASSMENT CELL

AWC CLUBS

- ASTHETIC CLUB
- ASHWAS CLUB
- COOKERY CLUB
- CYBER CLUB
- ENTREPRENEURSHIP CLUB
- GREEN CLUB
- INTERACT CLUB
- LETTERS CLUB
- SPARKERS CLUB
- SPIRITUAL CLUB
- FILM CLUB

OTHER FACILITIES

- | | |
|---------------------|--|
| • Seminar Halls | • Multimedia Studio |
| • Conference Hall | • Chemistry Lab |
| • Social Centre | • 3 Computer Labs with Internet Facility |
| • Reprography | • Ansar Creche |
| • Prayer Room | • CCTV |
| • Multimedia centre | • IQAC Room |
| • Auditorium | • Wi-Fi Campus |
| • Yoga Centre | • Language Lab |
| • Physics Lab | • SRW (Student Relief Wing) |
| • Sick Room | • MEDIA - STUDIO |
| • Incubation Centre | |

SPECIAL DAY'S OBSERVANCE (DUTY LIST)

- June 05 : World Environment Day - Green Club
 June 07 : World Food Safty Day - Cookery Club
 June 11 : Global Wellness Day - Wellness Club
 June 12 : Anti Child Labor Day - Psychology Department
 June 14 : World Blood Donar Day - NSS
 June 19 : Reader's Day - Interact Club/Library
 June 20 : World Refugee Day - Centre for Life Skill Education
 June 21 : International Yoga Day - Wellness Club
 June 26 : International Day Against Drug Abuse - Anti-Narcotic Cell
 June 29 : National Statistical Day - Mathematics Department
- July 01 : National Chartered Accountant's Day - Commerce Department
 July 03 : Plastic Free Bag Day - Green Club
 July 05 : Basheer Commomeration - Language Department
 July 11 : World Population Day - Psychology Department
 July 12 : Malala Day - Arabic Department
 July 15 : Youth Skill Day - ECG
 July 17 : World Day for International Juslice - Centre for Life Skill Education
 July 23 : National Broadcasting Day - MC Department
 July 24 : World Nature Conservation Day - Green Club
 July 27 : APJ Commemorative Day - Physics Department
- August 01 : Breast Feeding Week - NSS
 August 01 : Hiroshima Day - Physics Department
 August 07 : International Friendship Day
 August 08 : Nagasaki Day - Physics Department
 August 09 : Quit India Day - NSS
 August 12 : International Youth Day - Sparkers Club
 August 19 : World Photography Day - MC Department
 August 20 : National Sadhbhavana Day - NSS
 August 21 : Poet's Day - English Department
 August 26 : Women's Equality Day - Women's Cell
 August 29 : National Sports Day - Physical Education Department
 August 30 : Small Industry Day - ED Club

September 05 : National Teacher's Day - College Union
 September 08 : World Literacy Day - Letters Club
 September 12 : National Library Day - Library Department
 September 16 : World Ozone Day - Physics Department
 September 21 : Alzheimer's Day - Centre for Life Skill Education
 September 24 : NSS Day-NSS
 September 26 : World Environmental Health Day - Green Club
 September 27 : World Tourism Day - Commerce Department

October 01 : Blood Donation Day - NSS
 October 01 : International Day of Elders - Centre for Life Skill Education
 October 10 : World Mental Health Day - Psychology Department
 October 12 : National Saving's Day - Commerce Department
 October 15 : World Student's Day - College Union
 October 16 : World Food Day - Cookery Club
 October 23 : Mole Day Chemistry Department
 October 27 : World Day for Audio Visual Heritage - MC Department
 October 28 : Journalist Day MC Department

November 10 : International Science Day Chemistry Department
 November 11 : National Education Day - Research Promotion Cell
 November 14 : Children's Day - Extension Cell
 November 19 : National Integration Day - NSS
 November 21 : National Entrepreneurship Day - ED Club
 November 26 : National Constitution Day - English Department
 November 30 : World Computer Security Day - Cyber Club

December 01 : World Aids Day - Anti Sexual Awareness Cell
 December 02 : World Computer Literacy Day Computer Science Department
 December 03 : International Disability Day - Centre for Life Skill Education
 December 10 : World Human Rights Day - Spiritual Club
 December 14 : World Energy Conservation Day - ECS
 December 18 : World Arabic Language Day - Arabic Department
 December 22 : National Mathematics Day - Mathematics Department

January 04 : World Braille Day - Ashwas

January 24 : National Girl Child Day - Extension Cell

January 25 : National Voter's Day - College Union

February 04 : World Cancer Day - Ashwas

February 20 : World Day of Social Justice - MC Department

February 21 : World Mother Language Day - Language Department

March 07 : World Book Day - English Department

March 08 : International Women's Day - Women's Cell

March 11 : International Solar Appreciation Day - ECS

March 14 : Pi Day - Mathematics Department

March 18 : Global Recycling Day - ECS

March 20 : World Happiness Day - Aesthetic

March 21 : World Poetry Day - English Department

March 27 : World Theatre Day - English Department

ALMANAC 2025-26

JUNE - 2025

DATE	DAY		WORKING DAYS
2	MON	COLLEGE REOPENS FOR NEW ACADEMIC YEAR	1
3	TUE		2
4	WED		3
5	THU	BAKRID	H
6	FRI	BAKRID	H
7	SAT	SATURDAY	H
8	SUN	SUNDAY	H
9	MON		4
10	TUE		5
11	WED		6
12	THU		7
13	FRI		8
14	SAT	SECOND SATURDAY	H
15	SUN	SUNDAY	H
16	MON		9
17	TUE		10
18	WED		11
19	THU		12
20	FRI		13
21	SAT	SATURDAY	H
22	SUN	SUNDAY	H
23	MON		14
24	TUE		15
25	WED		16
26	THU	MENTOR-MENTEE MEET	17
27	FRI		18
28	SAT	SATURDAY	H
29	SUN	SUNDAY	H
30	MON		19

SPECIAL DAYS

5 - World Environment Day

19 – Reader's day

8 - World Ocean Day

20 - World Refugee Day

12 - Anti Child Labor Day

21 - International Yoga Day

26 – International Day against Drug Abuse & Illicit Trafficking

Total Number of Working Days : 19

ALMANAC 2025-26

JULY - 2025

DATE	DAY		WORKING DAYS
1	TUE	ENTRY FEST - WELCOME FIRST YEARS	20
2	WED		21
3	THU	INDUCTION PROGRAM FOR FIRST YEARS	22
4	FRI	FYUGP OREATATION	23
5	SAT	SATURDAY	H
6	SUN	SUNDAY	H
7	MON	BRIDGE COURSE - 1 ST	24
8	TUE	BRIDGE COURSE - 2 ND	25
9	WED		26
10	THU	LEADERSHIP INDUCTION PROGRAM	27
11	FRI		28
12	SAT	SECOND SATURDAY	H
13	SUN	SUNDAY	H
14	MON		29
15	TUE		30
16	WED		31
17	THU		32
18	FRI		33
19	SAT	SATURDAY	H
20	SUN	SUNDAY	H
21	MON		34
22	TUE		35
23	WED		36
24	THU	KARKKIDAKA VAVU	H
25	FRI		37
26	SAT	SATURDAY	H
27	SUN	SUNDAY	H
28	MON		38
29	TUE		39
30	WED		40
31	THU	MENTOR-MENTEE MEET	41

SPECIAL DAYS

1 – National Doctors Day
 11 – World Population Day
 12 - Malala Day

17 - World Day for International Justice
 24 – World nature Conservation Day

Total Number of Working Days : 22

ALMANAC 2025-26

AUGUST - 2025

DATE	DAY		WORKING DAYS
1	FRI		42
2	SAT	SATURDAY	H
3	SUN	SUNDAY	H
4	MON		43
5	TUE	FIRST INTERNAL EXAM OF 2 & 3 YEAR UG	44
6	WED		45
7	THU		46
8	FRI		47
9	SAT	SECOND SATURDAY	H
10	SUN	SUNDAY	H
11	MON		48
12	TUE		49
13	WED		50
14	THU		51
15	FRI	INDEPENDENCE DAY	H
16	SAT	FACULTY DEVELOPMENT PROGRAMME	H
17	SUN	SUNDAY	H
18	MON		52
19	TUE		53
20	WED		54
21	THU		55
22	FRI		56
23	SAT	SATURDAY	H
24	SUN	SUNDAY	H
25	MON		57
26	TUE	COLLEGE UNION ELECTION	58
27	WED		59
28	THU	AYYANKALI JAYANTHI	H
29	FRI	MENTOR-MENTEE MEET	60
30	SAT	SATURDAY	H
31	SUN	SUNDAY	H

Special days

6 – Hiroshima Day

8 – Nagasaki day

9 – Quit India Day

12 – International Youth Day

19 – World humanitarian Day

20 – National Sadbhavana Day

21 – Poet's Day

26 – Women's Equality Day

29 – National Sports Day

Total Working Days = 19

ALMANAC 2025-26

SEPTEMBER - 2025

DATE	DAY		WORKING DAYS
1	MON		62
2	TUE		63
3	WED		64
4	THU	COLLEGE CLOSSES FOR ONAM HOLIDAYS	H
5	FRI		H
6	SAT	SATURDAY	H
7	SUN	SUNDAY	H
8	MON		H
9	TUE		H
10	WED		H
11	THU		H
12	FRI		H
13	SAT	SECOND SATURDAY	H
14	SUN	SUNDAY	H
15	MON	FIRST INTERNAL PG	65
16	TUE		66
17	WED		67
18	THU		68
19	FRI		69
20	SAT	SATURDAY	H
21	SUN	SUNDAY	H
22	MON		70
23	TUE	SECOND INTERNAL FOR UG	71
24	WED	ARTS DAY	72
25	THU	MENTOR-MENTEE MEET	73
26	FRI		74
27	SAT	SATURDAY	H
28	SUN	SUNDAY	H
29	MON		75
30	TUE		76

SPECIAL DAYS

5 – National Teacher's Day
 8 – World Literacy Day
 16 - World Ozone Day

21 – Alzheimer's Day
 27 - World Tourism day

Total Working Days = 15

ALMANAC 2025-26

OCTOBER - 2025

DATE	DAY		WORKING DAYS
1	WED	MAHANAVAMI	H
2	THU	GANDHI JAYANTI/VIJAYADASAMI	H
3	FRI	MENTOR-MENTEE MEET	77
4	SAT	SATURDAY	H
5	SUN	SUNDAY	H
6	MON	ARTS DAY	78
7	TUE		79
8	WED		80
9	THU	COMMENMENT OF 4 TH SEMESTER	81
10	FRI		82
11	SAT	SECOND SATURDAY	H
12	SUN	SUNDAY	H
13	MON	SECOND INTERNAL EXAM UG BEGINS	83
14	TUE		84
15	WED		85
16	THU		86
17	FRI		87
18	SAT	SATURDAY	H
19	SUN	SUNDAY	H
20	MON	DEEPAVALI	H
21	TUE		88
22	WED		89
23	THU		90
24	FRI		91
25	SAT	SATURDAY	92
26	SUN	SUNDAY	H
27	MON		H
28	TUE		93
29	WED		94
30	THU		95
31	FRI		96

Special days

1 – Blood Donation Day

4 – World Animal Welfare Day

5 – World Teachers Day

15 – World Students day

16 – World Food Day

27 – World Day for Audio Visual Heritage

28 – Journalist day

31 – National Unity Day

Total Working Days = 20

ALMANAC 2025-26

NOVEMBER - 2025

DATE	DAY		WORKING DAYS
1	SAT	SATURDAY	H
2	SUN	SUNDAY	H
3	MON	3 RD SEM UNIVERSITY EXAM, 1 ST SEM UNIVERSITY EXAM	97
4	TUE		98
5	WED		99
6	THU		100
7	FRI		101
8	SAT	SECOND SATURDAY	H
9	SUN	SUNDAY	H
10	MON		103
11	TUE		104
12	WED		105
13	THU		106
14	FRI		107
15	SAT	SATURDAY	H
16	SUN	SUNDAY	H
17	MON		108
18	TUE		109
19	WED		110
20	THU		111
21	FRI		112
22	SAT	SATURDAY	H
23	SUN	SUNDAY	H
24	MON		113
25	TUE	MENTOR-MENTEE MEET	114
26	WED	COMMEMENT OF 2 ND SEMESTER	115
27	THU		116
28	FRI		117
29	SAT	SATURDAY	H
30	SUN	SUNDAY	H

SPECIAL DAYS

11 – National Education Day
 14 – Children's Day
 19 – National Integration Day

20- Universal Children's Day
 30 –World Computer Security Day

Total Working Days = 21

ALMANAC 2025-26

DECEMBER - 2025

DATE	DAY		WORKING DAYS
1	MON		H
2	TUE		1
3	WED		2
4	THU		3
5	FRI		4
6	SAT	SATURDAY	5
7	SUN	SUNDAY	H
8	MON		H
9	TUE		6
10	WED		7
11	THU		8
12	FRI		9
13	SAT	SECOND SATURDAY	10
14	SUN	SUNDAY	H
15	MON		H
16	TUE		11
17	WED		12
18	THU		13
19	FRI		14
20	SAT	COLLEGE CLOSING FOR CHRISTMAS CELEBRATIONS	15
21	SUN	SUNDAY	H
22	MON		H
23	TUE		H
24	WED		H
25	THU		H
26	FRI		H
27	SAT	SATURDAY	H
28	SUN	SUNDAY	H
29	MON	COLLEGE REOPENS AFTER HOLIDAYS	H
30	TUE		16
31	WED	MENTOR-MENTEE MEET	17

Special days

1 – World AIDS Day
10 – World Human Rights Day

22 – National Mathematics Day

Total Working Days = 17

ALMANAC 2025-26

JANUARY - 2026

DATE	DAY		WORKING DAYS
1	THU		1
2	FRI	MANNAM JAYANTHI	H
3	SAT	SATURDAY	2
4	SUN	SUNDAY	H
5	MON		H
6	TUE		3
7	WED		4
8	THU		5
9	FRI		6
10	SAT	SECOND SATURDAY	7
11	SUN	SUNDAY	H
12	MON		H
13	TUE		8
14	WED		9
15	THU		10
16	FRI		11
17	SAT	SATURDAY	12
18	SUN	SUNDAY	H
19	MON		H
20	TUE		13
21	WED		14
22	THU		15
23	FRI		16
24	SAT	SATURDAY	17
25	SUN	SUNDAY	H
26	MON	REPUBLIC DAY	H
27	TUE		18
28	WED		19
29	THU	MENTOR-MENTEE MEET	20
30	FRI		21
31	SAT	SATURDAY	22

Special days

112 -National Youth Day
24 - National Girl Child Day

25- National Voter's Day
30- Martyrs Day

Total Working Days = 20

ALMANAC 2025-26

FEBRUARY - 2026

DATE	DAY		WORKING DAYS
1	SUN	SUNDAY	H
2	MON		H
3	TUE		1
4	WED		2
5	THU		3
6	FRI		4
7	SAT	SATURDAY	5
8	SUN	SUNDAY	H
9	MON	FIRST INTERNAL UG	H
10	TUE		6
11	WED		7
12	THU		8
13	FRI		9
14	SAT	SECOND SATURDAY	10
15	SUN	SUNDAY	H
16	MON		H
17	TUE		11
18	WED		12
19	THU		13
20	FRI		14
21	SAT	SATURDAY	15
22	SUN	SUNDAY	H
23	MON		H
24	TUE		16
25	WED		17
26	THU	MENTOR-MENTEE MEET	18
27	FRI		19
28	SAT	SATURDAY	20

SPECIAL DAYS

2 – World Wetland Day
 4 – World Cancer Day
 20 – World Day of Social Justice

21 – World Mother Language Day
 28 – National Science Day

Total Working Days = 18

ALMANAC 2025-26

MARCH - 2026

DATE	DAY		WORKING DAYS
1	SUN	SUNDAY	H
2	MON		H
3	TUE	SECOND INTERNAL UG	1
4	WED		2
5	THU		3
6	FRI		4
7	SAT	SATURDAY	5
8	SUN	SUNDAY	H
9	MON		H
10	TUE		6
11	WED		7
12	THU		8
13	FRI		9
14	SAT	SECOND SATURDAY	10
15	SUN	SUNDAY	H
16	MON		H
17	TUE		11
18	WED		12
19	THU		13
20	FRI		14
21	SAT	SATURDAY	15
22	SUN	SUNDAY	H
23	MON		H
24	TUE		16
25	WED		17
26	THU	MENTOR-MENTEE MEET	18
27	FRI		19
28	SAT	SATURDAY	20
29	SUN	SUNDAY	H
30	MON		H
31	TUE		21

SPECIAL DAYS

3 – World Wild Life Day
 8 – International Women's Day
 20 – World Happiness Day

21- World Poetry Day
 22 - World Water Day
 27 –World Theatre Day

Total Working Days = 21

68

CLASS TEACHER'S REMARKS

[illegible]

CLASS TEACHER'S REMARKS

[illegible]

H.O.D'S REMARKS

[illegible]

MENTOR'S REMARKS

[illegible]

MENTOR'S REMARKS

[illegible]

LEAVE RECORDS 2025-2026

(Only one line to be filled in for each absence)

[illegible]

LATE MARK RECORD 2025-2026

Date	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
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LATE MARK RECORD 2026-2027

Date	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
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LATE MARK RECORD 2027-2028

Date	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
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RECORD OF IMPROPER UNIFORM 2025-2026

Date	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
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RECORD OF IMPROPER UNIFORM 2026-2027

Date	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
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RECORD OF IMPROPER UNIFORM 2027-2028

Date	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR
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HEALTH STATUS RECORD 2025-2026

(For office use only)

Student Name :Grade :

GENERAL BODY CHECK

Date	Height(cm)	Weight(cm)	Doctor's Comment

DENTAL CHECK

	Doctor's Comment
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EYE VISION CHECK

Vision (R)	Vision (L)	Doctor's Comment

LIBRARY RECORDS

(A brief summary of the contents of the book read)

[illegible]

LIBRARY RECORDS

(A brief summary of the contents of the book read)

[illegible]

DETAILS OF FEE REMITTANCE - 2025-26

Month	Date / Bill No.	Bus Fee	Amount	Teacher Sign
June				
July				
August				
September				
October				
November				
December				
January				
February				
March				

SEMESTER FEE

Semster	Tuition Fee	Amount	Teacher Sign
Semster I			
Semster II			
Semster III			
Semster IV			
Semster V			
Semster VI			
Semster VII			
Semster VIII			

TIME TABLE

Semster : I

Name of Class Teacher.....

Days	MON	TUE	WED	THU	FRI
Period - 1 09.05-10.00					
Period - 2 10.00 - 11.00					
11.00 - 11.15	RECESS				
Period - 3 11.15-12.00					
Period - 4 12.00-12.50					
12.50 - 02.00	RECESS & PRAYER				
Period - 5 02.00-03.00					

Semster : II

Name of Class Teacher.....

Days	MON	TUE	WED	THU	FRI
Period - 1 09.05-10.00					
Period - 2 10.00 - 11.00					
11.00 - 11.15	RECESS				
Period - 3 11.15-12.00					
Period - 4 12.00-12.50					
12.50 - 02.00	RECESS & PRAYER				
Period - 5 02.00-03.00					

Friday Timing

09.05-10.00 - Period - 1
 10.00 10.45 - Period - 2
 10.45-11.00 - Recess
 11.00-11.45 - Period - 3
 11.45 -12.30 - Period - 4
 12.30-01.50 - Recess & Friday Prayer
 01.50-03.00 - Period - 5

TIME TABLE

Semster : III

Name of Class Teacher.....

Days	MON	TUE	WED	THU	FRI
Period - 1 09.05-10.00					
Period - 2 10.00 -11.00					
11.00 - 11.15	RECESS				
Period - 3 11.15-12.00					
Period - 4 12.00-12.50					
12.50 - 02.00	RECESS & PRAYER				
Period - 5 02.00-03.00					

Semster : IV

Name of Class Teacher.....

Days	MON	TUE	WED	THU	FRI
Period - 1 09.05-10.00					
Period - 2 10.00 -11.00					
11.00 - 11.15	RECESS				
Period - 3 11.15-12.00					
Period - 4 12.00-12.50					
12.50 - 02.00	RECESS & PRAYER				
Period - 5 02.00-03.00					

Friday Timing

09.05-10.00 - Period - 1
 10.00 10.45 - Period - 2
 10.45-11.00 - Recess
 11.00-11.45 - Period - 3
 11.45 -12.30 - Period - 4
 12.30-01.50 - Recess & Friday Prayer
 01.50-03.00 - Period - 5

TIME TABLE

Semster : V

Name of Class Teacher.....

Days	MON	TUE	WED	THU	FRI
Period - 1 09.05-10.00					
Period - 2 10.00 -11.00					
11.00 - 11.15	RECESS				
Period - 3 11.15-12.00					
Period - 4 12.00-12.50					
12.50 - 02.00	RECESS & PRAYER				
Period - 5 02.00-03.00					

Semster : VI

Name of Class Teacher.....

Days	MON	TUE	WED	THU	FRI
Period - 1 09.05-10.00					
Period - 2 10.00 -11.00					
11.00 - 11.15	RECESS				
Period - 3 11.15-12.00					
Period - 4 12.00-12.50					
12.50 - 02.00	RECESS & PRAYER				
Period - 5 02.00-03.00					

Friday Timing

09.05-10.00 - Period - 1
 10.00 10.45 - Period - 2
 10.45-11.00 - Recess
 11.00-11.45 - Period - 3
 11.45 -12.30 - Period - 4
 12.30-01.50 - Recess & Friday Prayer
 01.50-03.00 - Period - 5

TIME TABLE

Semster : VII

Name of Class Teacher.....

Days	MON	TUE	WED	THU	FRI
Period - 1 09.05-10.00					
Period - 2 10.00 -11.00					
11.00 - 11.15	RECESS				
Period - 3 11.15-12.00					
Period - 4 12.00-12.50					
12.50 - 02.00	RECESS & PRAYER				
Period - 5 02.00-03.00					

Semster : VIII

Name of Class Teacher.....

Days	MON	TUE	WED	THU	FRI
Period - 1 09.05-10.00					
Period - 2 10.00 -11.00					
11.00 - 11.15	RECESS				
Period - 3 11.15-12.00					
Period - 4 12.00-12.50					
12.50 - 02.00	RECESS & PRAYER				
Period - 5 02.00-03.00					

Friday Timing

09.05-10.00 - Period - 1
 10.00 10.45 - Period - 2
 10.45-11.00 - Recess
 11.00-11.45 - Period - 3
 11.45 -12.30 - Period - 4
 12.30-01.50 - Recess & Friday Prayer
 01.50-03.00 - Period - 5

A.W.C.

DETAILS OF STUDENT'S IDENTITY CARD

Name :

Programme :

Admission No :

Date of Birth :

Blood Group :

Duration :

Residential Address :

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.....

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Contact Number :

Bus Route No :

Bus Boarding Point :

Hostel / Not :

Signature of Parent / Guardian

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